

Transport and Environment Committee

30 August 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	7 June 2016	Key Decisions Forward Plan	To agree that an update report regarding the Bike Hire Scheme would be submitted to the Transport and Environment Committee in August 2016	Executive Director of Place Lead Officer: Adrian O'Neill, Professional Officer 0131 469 3191 adrian.oneill@edinburgh.gov.uk	30 August 2016	30 August 2016	Please see item 6.1 Business Bulletin 'Public Bike Hire Scheme'
2	7 June 2016	Forth Estuary Local Flood Risk Management Plan	To agree that an update report be submitted in six months time that considers the surface water management plan.	Executive Director of Place Lead Officer: Tom Dougall, Maintenance Manager 0131 469 3753 tom.dougall@edinburgh.gov.uk	17 January 2017		
3	7 June 2016	Delivering the Local Transport Strategy 2014-2019: Parking Action Plan Forward	To acknowledge that a further Report on that Traffic Regulation Order process, as per Appendix 4 the report by the Executive Director of Place, would come back to the Transport and Environment Committee for final decision in Q2 of 2018.	Executive Director of Place Lead Officer: Andrew MacKay, Professional Officer 0131 469 3577 a.mackay@edinburgh.gov.uk	June 2018		

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4	7 June 2016	Edinburgh Playing Out	To agree that a pilot would take place from July to October 2016 and a report to be brought back in early 2017 on the outcome of the pilot.	Executive Director of Place Lead Officer: Scott Findlay, Senior Works Officer 0131 529 3433 scott.findlay@edinburgh.gov.uk	17 January 2017		
5	7 June 2016	Sustainable Transport Accreditation and Recognition for Schools (STARS) - Update and Future Proposals	To request an annual progress report, the first being in June 2017	Executive Director of Place Lead Officer: Lorna Henderson, Road Safety Officer - Road Safety 0131 469 3786 lorna.henderson@edinburgh.gov.uk	June 2017		
6	7 June 2016	Expansion of Recycling Services in Tenements and Flats	To note that a further report would be brought forward within three months with a detailed proposal on enhancing recycling provision, including the mix of materials, for tenements and other flats, once the Council has fully considered the implications of the Scottish Government's Household Recycling Charter.	Executive Director of Place Lead Officer: Campbell Clark, Project Officer 0131 469 5384 campbell.clark@edinburgh.gov.uk	30 August 2016		Update: Expected completion date revised from 30 August 2016 to 1 November 2016.

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7	7 June 2016	Review of Scientific Services & Mortuary Services	To agree to accept further reports on the outcome of the financial impact assessment of a Scottish Shared Scientific Service and the outline business case for the shared laboratory and mortuary facility in the Edinburgh BioQuarter.	Executive Director of Place Lead Officer: Robbie Beattie Scientific & Environmental Services Manager 0131 555 7980 robbie.beattie@edinburgh.gov.uk	17 January 2017		
8	7 June 2016	Residential Parking	Instructs parking officials to immediately commence investigation into the implementation of a controlled parking systems, in consultation with local residents, and report back to the committee as soon as possible recommending action to be taken in relation to the above and any other areas similarly affected.	Executive Director of Place Lead Officer: Gavin Brown, Parking Operations Manager, Place 0131 469 3650 gavin.brown@edinburgh.gov.uk	21 March 2017		
9	7 June 2016	George Street Experimental Traffic Regulation Order Concluding Report and Design Principles	To authorise officers to explore the most appropriate procurement options in order to expedite the delivery of the next design steps, securing best value for the Council and ensuring the appropriate design and technical expertise required, to develop the Design Principles into a Stage D design, that would be brought back to the Committee for approval as a proposed Traffic Regulation Order.	Executive Director of Place Lead Officer: Anna Herriman, City Centre Programme Manager 0131 469 3853 anna.herriman@edinburgh.gov.uk	1 November 2016		

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10	15 March 2016	Carbon Literacy Programme for Edinburgh	To agree a further report detailing the key findings of a pilot carbon literacy programme with three city organisations would be presented to the Transport and Environment Committee in Spring 2017.	Chief Executive Lead Officer: Jenny Fausset, Senior Corporate Policy Officer 0131 469 3538 jenny.fausset@edinburgh.gov.uk	Spring 2017		
11	15 March 2016	Review of School Crossing Patrol Service	To note the intention to present the outcome of the review to this committee at its meeting in October 2016.	Executive Director of Place Lead Officer: Caroline Burwell, Road Safety Manager 0131 469 3668 caroline.burwell@edinburgh.gov.uk	1 November 2016		
12	15 March 2016	Supported Bus Service Future Network	To agree that every effort be made to secure sponsorship by third parties of Festive bus services as referred to, and that the outcome of this exercise be reported back to the August meeting of the Committee for further consideration. To authorise the Executive Director of Place to consult West Lothian Council on cross-boundary services. To receive a report on the outcome of these actions at a future meeting.	Executive Director of Place Lead Officer: Chris Day, Project Officer 0131 469 3568 chris.day@edinburgh.gov.uk	30 August 2016	30 August 2016	Please see item 7.1 - Supported Bus Service Network – Update

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13	15 March 2016	Cleanliness of the City	To agree to consult with the National Fly Tipping Prevention Group and any other relevant groups, and to receive a report within 2 cycles exploring examples of best practice in tackling fly tipping from other local authorities 15 March 2016 and significant landowners, and setting out a detailed and costed action plan for tackling dumping and fly tipping in the City of Edinburgh.	Executive Director of Place Lead Officer: David Lyon, Head of Environment 0131 529 7047 david.lyon@edinburgh.gov.uk	30 August 2016		Update: Expected completion date revised from 30 August 2016 to 1 November 2016.
14	15 March 2016	Saughton Park and Gardens Heritage Lottery Fund Delivery Phase Grant Award	To note that an update report would be submitted to the Committee prior to the start of the Construction Phase.	Executive Director of Place Lead Officer: David Lyon, Head of Environment 0131 529 7047 david.lyon@edinburgh.gov.uk	21 March 2017		
15	12 January 2016	Annual Review of Major Events in Parks	To agree to receive a further report on the outcome of the consultation with a view to any new arrangements coming into force in 2017.	Executive Director of Place Lead Officer: David Jamieson, Parks and Green Space Manager 0131 529 7055 david.jamieson@edinburgh.gov.uk	17 January 2017		

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16	12 January 2016	Transport for Edinburgh – Developing a Strategic Plan	To note that the Transport for Edinburgh Strategic Plan would be reported to Committee later this year.	Executive Director of Place Lead Officer: Ewan Kennedy, Policy & Planning Manager 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	1 November 2016		
17	27 October 2015	Weed Control and Use of Glyphosate – Motion by Councillor Booth	To report to committee within twelve months with options and costs of alternative weed control methods.	Executive Director of Place Lead Officer: John Bury, Head of Planning and Transport 0131 529 3494 john.bury@edinburgh.gov.uk	1 November 2016		
18	27 October 2015	Policies - Assurance Statement	An update on the review process to be brought back to a future meeting of the Committee, this should also include a review of the maintenance fees of presentation seats.	Executive Director of Place Lead Officer: John Bury, Head of Transport and Planning 0131 529 3494 john.bury@edinburgh.gov.uk Executive Director of Place Lead Officer: David Lyon, Head of Service of Environment 0131 529 7047 david.lyon@edinburgh.gov.uk	1 November 2016		
19	27 October 2015	Update on the Street Scene Project	To ask that an update report be submitted regarding the next phase of the project to a future meeting of the Transport and Environment Committee.	Executive Director of Place Lead Officer: Karen Reeves, Open Space Strategy Manager 0131 469 5196 karen.reeves@edinburgh.gov.uk	1 November 2016		

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				Executive Director of Place Robert Turner, Open Space Strategy Senior Project Officer 0131 529 4595 robert.turner@edinburgh.gov.uk			
20	25 August 2015	Edinburgh Street Design Guidance	To note that part C of the Guidance made up of detailed factsheets would be developed and reported to future meetings of the Committee.	Executive Director of Place Lead Officer: Nazan Kocak, Professional Officer 0131 469 3788 Nazan.kocak@edinburgh.gov.uk	17 January 2017		
21	25 August 2015	Edinburgh Street Design Guidance	To note that there would be a report back to the Committee on initial experience with use of the guidance by the end of 2016. In the meantime, authorise the Head of Transport to make necessary drafting changes to the guidance as presented with the report (see para 3.8)	Executive Director of Place Lead Officer: Nazan Kocak, Professional Officer 0131 469 3788 Nazan.kocak@edinburgh.gov.uk	17 January 2017		
22	25 August 2015	Edinburgh Conscientious Objectors Memorial Petition referral from the Petitions Committee	To note the agreement that officers would report on the outcome of discussions with the principal petitioner.	Executive Director of Place Lead Officer: David Jamieson, Parks and Greenspace Manager 0131 529 7055 david.jamieson@edinburgh.gov.uk	30 August 2016	30 August 2016	Please see item 6.1 - Petition to site an Edinburgh Conscientious Objectors and opponents of War Memorial in Edinburgh - Progress

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							Report
23	2 June 2015	Seafield Waste Water Treatment Working – Monitoring of Scottish Water Odour Improvement Plan	In light of the above, and recognising that local residents interests at present are not best served by the legislation and/or regulation currently in place, to instruct the Acting Director of Services for communities to engage with the relevant Authorities with a view to reviewing and strengthening the existing Code of Practise and report back to Committee on the outcome.	Executive Director of Place Lead Officer: Susan Mooney, Head of Housing & Regulatory Services 0131 529 7587 susan.mooney@edinburgh.gov.uk Andrew Mitchell, Community Safety Senior Manager 0131 469 5822 andrew.mitchell@edinburgh.gov.uk Alan Moonie, Team Manager, Planning Service 0131 529 3909 Alan.moonie@edinburgh.gov.uk	1 November 2016		Expected completion date revised from 12 January 2016 to 1 November 2016
25	2 June 2015	Seafield Waste Water Treatment Working – Monitoring of Scottish Water Odour Improvement Plan	To note the recent improvements which have become operational as set out in section 3.15 and requests that an evaluation report be provided in one year detailing the findings of the continued monitoring and assessment programme, including the outcome of any investigations into any major odour incidents	Executive Director of Place Lead Officer: Andrew Mitchell, Community Safety Senior Manager 0131 469 5822 andrew.mitchell@edinburgh.gov.uk	1 November 2016		Expected completion date revised from 07 June 2016 to 1 November 2016
26	2 June	MyParkScotl	To agree to receive an update in 12	Executive Director of Place	17 January		Expected

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	2015	and – Innovative Funding for Edinburgh's' Parks	months time.	Lead Officer: David Jamieson, Parks and Greenspace Manager 0131 529 7055 david.jamieson@edinburgh.gov.uk	2017		completion date revised from 07 June 2016 to 17 January 2017
27	2 June 2015	City Centre Public Spaces Manifesto Update	To note that a report on the findings and recommendations of this public consultation and Castle Street trial would be submitted to the Transport and Environment Committee in the Autumn of 2016.	Executive Director of Place Lead Officer: Iain MacPhail, City Centre Programme Manager 0131 529 7804 iain.macphail@edinburgh.gov.uk	1 November 2016		
28	2 June 2015	Review of Tables and Chairs Summer Festival Trial in George Street	To agree to consult further with key stakeholders in the New Town and Old Town Community Council areas of the city centre, on the impact on residential amenity that could arise from any extension of the operating hours of the current tables and chairs permit system and to receive a report on the outcome of the consultation.	Executive Director of Place Lead Officer: Anna Herriman Partnership & Information Manager/ 0131 429 3853 anna.herriman@edinburgh.gov.uk	1 November 2016		Expected completion date revised from 12 January 2016 to 1 November 2016
29	2 June 2015	Bus Lane Network Review – Objection to the Experimental Traffic	To note that the results of the trials would be reported to the Committee in Autumn 2016	Executive Director of Place Lead Officer: Len Vallance, Senior Professional Officer, Projects Development 0131 469 3629 len.vallance@edinburgh.gov.uk	1 November 2017		

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		Regulation Orders					
30	17 March 2015	A71 Dalmahoy Junction Options Report	To agree to undertake a detailed design for the signalisation of the junction with a more detailed cost estimate, including land acquisition and any required planning consents and to receive a report on these issues, along with details of how to find the additional required funding, in the first quarter of next year.	Executive Director of Place Lead Officer: Iain Peat, Professional Officer, Road Safety 0131 469 3416 iain.peat@edinburgh.gov.uk	30 August 2016	30 August 2016	Please see item 8.5 - A71 at Dalmahoy - Traffic Signals Option
31	17 March 2015	Travel Discount Cards for Young Carers – Motion by Councillor Hinds	The Acting Director of Services for Communities to explore options with Lothian Buses concerning the purchase of Discount Cards (with 100 journeys) for Young Carers (16-18 years old) and how these could best be distributed to Young Carers.	Executive Director of Place Lead Officer: David Lyon, Head of Service - Transport 0131 529 7047 david.lyon@edinburgh.gov.uk			This will now be incorporated into a wider 'carer' agenda and will be reported to Health, Social Care and Housing Committee.
32	13 January 2015	EU Mayors Adapt	To note a climate change adaptation action plan will be developed and presented to Committee for consideration in Winter 2015.	Chief Executive Lead Officers: James Garry & Fiona Macleod 0131 469 3578/469 3513 james.garry@edinburgh.gov.uk /	30 August 2016	30 August 2016	Please see item 7.9 - Edinburgh Adapts: Climate Change

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				fiona.macleod@edinburgh.gov.uk			Adaptation Action Plan 2016-2020
33	13 January 2015	Attitudes to Recycling	To agree for an updated communications and engagement strategy to be brought to Committee in Autumn 2015.	Executive Director of Place Lead Officer: Ryan McEwan, Community Engagement Manager 0131 469 5443 ryan.mcewan@edinburgh.gov.uk	1 November 2016		Expected completion date revised from 12 January 2016 to 1 November 2016
34	28 October 2014	Resilient Edinburgh - Climate Change Framework 2014-2020	To note an action plan will be developed and presented to Committee for consideration in Winter 2015.	Chief Executive Lead officer: James Garry, Corporate Policy and Strategy Officer & Fiona Macleod, Corporate Policy and Strategy Officer 0131 469 3578/0131 469 3513 james.garry@edinburgh.gov.uk fiona.macleod@edinburgh.gov.uk	30 August 2016	30 August 2016	Please see item 7.9 - Edinburgh Adapts: Climate Change Adaptation Action Plan 2016-2020
35	04 June 2013	Public Realm Strategy Annual Review 2012-13	To agree to a review of the Public Realm Strategy.	Executive Director of Place Lead Officer: Karen Stevenson, Senior Planning Officer 0131 469 3659 karen.stevenson@edinburgh.gov.uk	12 January 2017		Review of the Public Realm Strategy. To be aligned with the Edinburgh Street Design Guidance

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							<p>and the Public Spaces manifesto in 2016.</p> <p>Expected completion date revised from 27 October 2015.</p>